

PRINCIPAL K-8

Open until suitable candidate is hired
Desired start March 2020 or before

The Okanagan Waldorf School (OWS) is currently seeking an inspired educational leader to step into the role of **Principal** with our expanding school. OWS is a Group 1 BC Independent School, an AWSNA associate membership school, and WECAN developing member nestled against the forest in the Whitevale community just outside of Vernon BC. Our campus houses our K-8 school of 65+ students as well as our soon-to-open early years centre with an additional 50+ children. We have a dedicated faculty, experienced Board of Trustees, motivated administrative team, and a committed parent body. We seek a motivated and experienced leader to support our work in collaboration with faculty, board, and parents as we move toward the evolving vision of the future of our school. The successful candidate will play a vital role in B.C. Ministry of Education compliance and faculty support and development.

QUALIFICATIONS

- Must hold a BC Independent School Teaching Certification (ISTC) or equivalent issued by the BC TCB
- Leadership experience in a school (as a teacher or administrator)
- Advanced training or degrees in the realms of Waldorf education, administration, or educational leadership are preferred

RESPONSIBILITIES:

Principal

- Liaise with the BC Ministry of Education
- Ensure all ministry requirements are met (implementation of the new BC curriculum, report cards, FSAs, 1701s)
- Liaise with AWSNA and implement recommended strategic and operational initiatives

Administration

- Collaborate policy and procedure development and implementation
- Support the overall administration of the school including working closely with the Accounts Administrator, Development and Communication Coordinator, Admissions Coordinator, Registrar, Facility Manager, Family Engagement Coordinator, and Childcare Manager to support their roles
- Engage in and support strategic planning in conjunction with all governance bodies in the school and oversee implementation of initiatives
- Work closely with the administrative team, faculty, and parents to ensure clear and timely flow of information

Parent Work

- Support Kindergarten and Class teachers with parent work, and facilitate meetings as necessary

Human Resources

- Collaborate in the hiring, support, and evaluation of faculty
- Collaborate in the Development and review policies and procedures

Pedagogical Administration

- Pedagogical Support Group Member/Chair
- Work closely with faculty to develop and support curriculum

Teaching

- Holding a part-time teaching schedule within our K-7
- Substitute teaching within the school as needed

CHARACTERISTICS AND SKILLS:

- Servant leadership approach
- Strong Administrative and organizational skills
- Strong verbal and written communication skills
- Consultative approach to decision making
- Can build and develop teams
- Creative and critical thinker
- Facilitator
- Effective and efficient time manager
- Can manage multiple concurrent projects
- Change management skills and ability to work with and facilitate ever-evolving structures

TERMS AND COMPENSATION:

- Full-time (1.0FTE) 12-month contract
- Salary commensurate with experience
- Benefits include insurance drug coverage, health spending account, and LTD/Life and accidental death through Empire Life (life and accidental death and dismemberment)

BES offers competitive wages and a nourishing work environment with a supportive and proactive communication policy. We are currently a WECAN developing school and an AWSNA associate school.

TO APPLY

Interested candidates should respond immediately with the following:

- Cover letter
- Resume
- Current applicable certifications/licenses
- Three references

to:

BES Hiring Committee:

athiessen@okanaganwaldorfschool.org